



# THE WEST VIRGINIA STATE BAR

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To: IOLTA Participating Financial Institutions

From: The West Virginia State Bar

Date: February 2018

Thank you to everyone for utilizing the new IOLTA database for submitting remittance files. Should you receive an error report notifying you of an account that does not exist, this means that we have not been notified of the new account and it is not in our system. If you forward us the account information, we will update our records to reflect the new account. This will allow you to complete your remittance submission.

Please feel free to contact our IOLTA administrator, Tyler Shoub, at [shoubt@wvbar.org](mailto:shoubt@wvbar.org) or 304-553-7239 or our IT Director Mike Mellace at [mellacem@wvbar.org](mailto:mellacem@wvbar.org) or 304-553-7223 with any questions about the database. Please continue to contact the Bar's Director, Anita Casey, at [caseya@wvbar.org](mailto:caseya@wvbar.org) or 304-553-7228, with any legal questions regarding the IOLTA program.

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