



THE WEST VIRGINIA STATE BAR

2000 Deitrick Blvd. Charleston, WV 25311
www.wvbar.org Toll Free: 1.866.989.8227
Phone: 1.304.553.7220 Fax: 1.304.558.2467

PRESIDENT
W. MICHAEL FRAZIER

PRESIDENT-ELECT
JOHN R. MCGHEE, JR.

VICE PRESIDENT
MESHEA L. POORE

EXECUTIVE DIRECTOR
ANITA R. CASEY

TO: IOLTA Participating Financial Institutions
From: The West Virginia State Bar
Date: April 2016

IMPORTANT NOTICE

As a reminder to all participating financial institutions, the new protocol for IOLTA remittance form submissions takes effect tomorrow (Saturday, April 16, 2016). Thereafter, all IOLTA remittance forms must be submitted to the online database, found at this web address <https://www.mywvbar.org/remittance>. No other form of IOLTA submissions will be accepted. As of now, usernames and passwords have not been issued to each individual financial institution; they will be issued at a later date as we continue to develop the database.

Please feel free to contact our IOLTA administrator, Tyler Shoub, at shoubt@wvbar.org or 304-553-7239, or our Technology Specialist, Michael Mellace, at mellacem@wvbar.org or 304-553-7223, with any questions about the new system. Please continue to contact the Bar's Director, Anita Casey, at caseya@wvbar.org or 304-553-7228, with any legal questions regarding the IOLTA program