

THE WEST VIRGINIA STATE BAR

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TO: IOLTA Participating Financial Institutions

From: The West Virginia State Bar

Date: August 2015

On or about August 14, the West Virginia State Bar will be sending a letter to each of the IOLTA Participating Financial Institutions. The letter will be directed to Attention IOLTA Administrator. Please look for the letter and confirm that the contact information for your Institution is correct. If the information is accurate, you do not need to do anything. If it is inaccurate, in any way, please contact Cheryl Petty Moats at <u>Cheryl@wvbar.org</u> and ask that a correction be made in the IOLTA database.

Thank you for your assistance with helping the State Bar update its records. Should you have any other questions or suggestions regarding IOLTA administration, please do not hesitate to contact me at <u>caseya@wvbar.org</u> or 304-553-7228.

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