

**THE WEST VIRGINIA STATE BAR**  
MEMBERSHIP ADVERTISING LIST AGREEMENT

The West Virginia State Bar may sell mailing labels or email information for uses related to the practice of law.

- a) The West Virginia State Bar does **NOT** release its Members' emails, but will send approved information via email to our members.
- b) The request must be made in writing, with a copy of the material to be mailed attached or emailed prior to consideration or approval.

1. The West Virginia State Bar agrees to produce mailing lists or email its Members on behalf of:

Organization/Individual: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

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A. Type of Advertising:

\_\_\_\_\_ **Mailing Labels: 3 x 10 adhesive labels that we send you for your mailing.**

\_\_\_\_\_ **Email Correspondence to select group of members (sent by us on your behalf).**

\_\_\_\_\_ **Other:** \_\_\_\_\_

Please send email content and/or materials that you will be mailing to [support@wvbar.org](mailto:support@wvbar.org) for approval.

B. Price Breakdown (choose amount)

Amount for Members			
	All	In State	Out of State
Active	\$490.00	\$350.00	\$140.00
Inactive	\$170.00	\$40.00	\$130.00
Active & Inactive	\$650.00	\$390.00	\$270.00

Amount for Non Members			
	All	In State	Out of State
Active	\$1,000.00	\$750.00	\$290.00
Inactive	\$360.00	\$90.00	\$280.00
Active & Inactive	\$1,400.00	\$900.00	\$570.00

Email [support@wvbar.org](mailto:support@wvbar.org) if you wish to send to attorneys in specific counties.  
Rate for Members \$0.07 per attorney and for Non-Members \$0.15 per attorney

**PRICE AGREEMENT**

2. The above named organization or individual agrees to pay The West Virginia State Bar:

Cost: \$ \_\_\_\_\_

Sales Tax (7%): \$ \_\_\_\_\_

**TOTAL COST:** \$ \_\_\_\_\_

Federal Tax ID# (If applicable): \_\_\_\_\_

3. The above named organization or individual agrees to use The West Virginia State Bar mailing lists for the single and exclusive purpose of:

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**Terms & Conditions**

- A. The above named organization or individual agrees not to duplicate, copy, or store this list on any type of data or word processing equipment, or retain the list in any other manner.
- B. The above named organization or individual agrees to indemnify The West Virginia State Bar from loss, including attorney’s fees, from any use or misuse of the labels or emailed information.
- C. The above named organization or individual agrees to abide by the rules and conditions noted below.
  - 1. All sales are on a one time only mailing use for the requested purpose. No duplication of the lists is allowed by the purchaser. (See #3 above)
  - 2. Payment for the labels produced or information forwarded is required prior to delivery.
  - 3. This membership advertising list agreement must be executed by the purchaser prior to delivery of the lists.

The commercial sale of The West Virginia State Bar mailing lists or emailing of information is solely for the purpose of funding the overhead costs involved in maintaining the membership lists of the Bar.

ORGANIZATION APPROVAL:

WEST VIRGINIA STATE BAR APPROVAL:

By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Completed: \_\_\_\_\_

**Please return signed agreement, a copy of the material to be mailed/emailed using the lists, and payment to: The West Virginia State Bar, 2000 Deitrick Boulevard, Charleston, WV 25311-1231 (Make check payable to The West Virginia State Bar)**

**For More Information Contact: [support@wvbar.org](mailto:support@wvbar.org)**