

THE WEST VIRGINIA STATE BAR

2006 Kanawha Boulevard, East - Charleston, WV 25311-2204 - (304)558-2456/Fax (304)558-2467/ WV Toll Free Phone (866)989-8227

Limited Liability Entities

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In the latter part of June, 1996, the State Bar presented the West Virginia Supreme Court with a proposal to put new Limited Liability Entity rules into effect. The documents included new rules and regulations, necessary forms, a new rule of professional conduct and a legal ethics opinion from the Lawyer Disciplinary Board.

The Supreme Court has adopted these rules regarding limited liability entities, effective October 1, 1996 and all the information that you need to set up a Limited Liability Partnership or Limited Liability Company may be found below. If you have further questions, please call Kathy Henning at (304) 558-1044.

PROFESSIONAL LIMITED LIABILITY COMPANY APPLICATION FORM

The West Virginia State Bar
ATTN: Kathy Henning
2006 Kanawha Boulevard, East
Charleston, WV 25311-2204

1. The following one (1) or more active members of the West Virginia State Bar request permission to become original members of a professional limited liability company (PLLC) created in accordance with the provisions of the West Virginia Code, Chapter 31B, Article 13: (Attach additional names on a separate sheet.)

NAME: _____ STATE BAR I.D. NUMBER: _____

ADDRESS: _____

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ADDRESS: _____

2. The name of the PLLC will be (Name must include Professional Limited Liability Company, P.L.L.C. or Professional L.L.C.):

3. The principal office or place of the PLLC will be located at the following address:

BUSINESS ADDRESS: _____

4. The names and residence address for the manager or managers of the PLLC are as follows:

NAME: _____

RESIDENCE ADDRESS: _____

NAME: _____

RESIDENCE ADDRESS: _____

5. The following is the person who is designated as the contact person with regard to this application.

NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

Manager

Manager

State of West Virginia, County of _____

This day personally appeared before the undersigned Notary Public, and _____, designated in the above application as manager(s) of the PLLC for which application is made and stated that the information set forth on the above application is true and correct.

Notary Public

My Commission expires _____.

NOTICE - PLLCs
1. Each application shall be accompanied by a fee of (one-hundred dollars) \$100.
2. If a member is not licensed to practice law in the State of West Virginia, an appropriate certification from such jurisdiction or jurisdictions in which said member is licensed to practice law attesting to such member's good standing to practice law in said jurisdiction must be included in the application.
3. Two copies of the proposed Articles of Organization for the limited liability company must be submitted.
4. A certificate of insurance that the PLLC has complied with the statutory requirements for professional liability insurance or evidence of compliance with the with the statutory requirements for a fund for satisfaction of judgements against the PLLC must be submitted.